



EPSOM TERRACE

Vrede Road, Epsom Downs - Bryanston
Estate Management by Van de Sandt Estate Management CC
Anton van de Sandt # 083 787 6336 / AJ@vdsem.co.za

CLUBHOUSE BOOKING FORM

This form serves to protect the residents of Epsom Terrace when making use of the common property areas. It also serves to confirm the rules governing the use of common property areas and to protect the rights & privacy of neighbouring residents in the complex.

KINDLY COMPLETE THE INFORMATION BELOW AND FAX TO 086 607 0963 / E-MAIL TO
AJ@vdsem.co.za **FIVE (5) BUSINESS DAYS PRIOR TO YOUR FUNCTION!** FOR MORE INFORMATION

CONTACT ANTON ON 083 787 6336.

DO NOT LEAVE THE FORM AT THE GUARDHOUSE AS THERE WILL BE A DELAY IN PROCESSING YOUR REQUEST!

DATE OF BOOKING:	<input type="text"/>	UNIT NO:	<input type="text"/>
FULL NAME & SURNAME:	<input type="text"/>		
NO OF GUESTS:	<input type="text"/>	(MAXIMUM 30 GUESTS)	REF. NO: <input type="text"/>
TYPE OF FUNCTION:	<input type="text"/>		
CONTACT NUMBERS:	<input type="text"/> (Cell) <input type="text"/> (E-Mail)		

TERMS AND CONDITIONS OF USAGE:

I hereby agree to;

1. Pay R500 deposit for the use of the clubhouse. *This deposit will be refunded after an inspection of the clubhouse has been carried and the clubhouse is in the same state that it was found prior to function;*
2. Pay the costs to rectify any replacement and/or repair to damage to furniture, fixtures, fittings and the surrounds of the club house (including the swimming pool) and forfeit my refundable deposit;
3. Provide the guards and Estate Manger on duty with a guest list and vehicle registration numbers 5 days prior to the function;
4. Inform my visitors not to park in residents parking bays;



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5. Keep all noise levels to a minimum and turn off the music at 10pm (Monday to Thursday and Sunday) and 11:30 (Friday and Saturday);
6. Vacate the clubhouse at 11:30pm (Friday and Saturday) and 10pm (week nights and Sunday);
7. Clean the facility immediately after my function;
8. Ensure all the windows and doors are locked when leaving the clubhouse and keys returned to security guards.
9. Ensure that children under the age of 12 are accompanied by an adult at all times.
10. Notify my guests that all persons swimming and making use of the clubhouse do so at their own risk. The Body Corporate will not accept liability for any damage or loss however so caused. Residents and their visitors use this facility entirely at their own risk.
11. Not let any pets into the clubhouse area or into the swimming pool.

I am aware that if I do not abide by these terms and I will forfeit the deposit and be levied with an additional fine of R500. I will also not be allowed to use the clubhouse for a period of 6 months from the date I last used the clubhouse.

RESIDENT SIGNATURE: _____ **DATE:** _____

OFFICE USE:

BOOKING CONFIRMED	
DEPOSIT RECEIVED	
INSPECTION CARRIED OUT	
DAMAGES	
DEPOSIT REFUNDED	Y / N SIGNED: _____